

**EXHIBIT II TO THE JUNE 26, 2008
DECLARATION OF GREGORY I. RASIN, ESQ.**

Candidate File

 Hosein, Patricia (411162) *HREC*

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Application 050000026S - AA to VP/Office Manager - Global Licensing & Contracts Group
 Step Hire Medium Online Recruiter A. Valerio
 Status Hired - Internal Hire Source Career Section Hiring Manager E. INGLES
 Application Date 2005/08/01

General Information

Prescreening

Disqualification Questions for: AA to VP/Office Manager - Global Licensing & Contracts Group

Questions	Result
There are no job-specific questions to display.	

Skills for: AA to VP/Office Manager - Global Licensing & Contracts Group

Skills	Proficiency	Experience	Last Used	Interest	Required	Asset	Result
1. Supervise team or staff	Beginner	Less than 1 year	Last year	Medium	Not Met		0 / 0
2. Database software	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
3. Proofread typed or input documents, forms, and other material	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
4. Contracts	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
5. Schedule and confirm appointments	Advanced	3-5 years	Last year	Medium	Met		0 / 0
6. Microsoft Word	Advanced	3-5 years	Last year	Medium	Not Met		0 / 0
7. Microsoft Excel	Intermediate	3-5 years	Last year	Medium	Not Met		0 / 0
8. Microsoft PowerPoint	Beginner	Less than 1 year	Last year	Medium	Not Met		0 / 0
9. Microsoft Outlook	Advanced	1-3 years	Current	Medium	Not Met		0 / 0
10. Microsoft Access	None	None	Never	Medium	Not Met		0 / 0

Questions for: AA to VP/Office Manager - Global Licensing & Contracts Group

Questions	Required	Asset	Result
1. Please indicate your highest level of education			
Type: Single Answer			
Answer Possible Answers			
► HS Diploma			0 / 0
Associates Degree			0 / 0
Bachelor's Degree			0 / 0
Master's Degree			0 / 0
Doctorate			0 / 0
None of the above			0 / 0
		Result for Question:	0 / 0
2. Please indicate the number of years of experience that you have working with lawyers.			
Type: Single Answer			
Answer Possible Answers			
None			0 / 0
1-2			0 / 0
► 3-4			0 / 0
4-5			0 / 0
5+ Years			0 / 0
		Result for Question:	0 / 0
3. How many years of experience do you have at a supervisory or managerial level?			
Type: Single Answer			
Answer Possible Answers			
► Less than 1 year			0 / 0

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1 to 2 years	Not Met	0 / 0
3 to 6 years	Not Met	0 / 0
7 to 10 years	Not Met	0 / 0
10+ years	Not Met	0 / 0
No experience	Not Met	0 / 0
	Result for Question:	0 / 0

4. Please Indicate your level of experience in creating and running reports from databases.**Type: Single Answer****Answer | Possible Answers**

Novice	0 / 0
Intermediate	0 / 0
► Proficient	Met
Expert	0 / 0
Guru	0 / 0
	Result for Question: 0 / 0

5. Please Indicate your level of experience in database management.**Type: Single Answer****Answer | Possible Answers**

Novice	0 / 0
Intermediate	0 / 0
► Proficient	Met
Expert	0 / 0
Guru	0 / 0
	Result for Question: 0 / 0

6. Please Indicate your level of experience in formatting, revising and processing contracts.**Type: Single Answer****Answer | Possible Answers**

Novice	0 / 0
► Intermediate	Met
Proficient	0 / 0
Expert	0 / 0
Guru	0 / 0
	Result for Question: 0 / 0

7. Please indicate your level of knowledge of Adobe Acrobat.**Type: Single Answer****Answer | Possible Answers**

Novice	0 / 0
► Intermediate	Met
Proficient	0 / 0
Expert	0 / 0
Guru	0 / 0
	Result for Question: 0 / 0

8. Please give an example of the experience you have responding to correspondence.**Type: Text Answer****Answer**

Example of my experience in responding to correspondence would be as follows:
 -Contract Information request.
 -Most administrative inquiries that come to dept.
 -Staffing and Technology Issues

Candidate File**Page 3 of 13****9. Please indicate your educational field of study. Select all that apply. (Multiple Answers)****Type: Multiple Answers****Answer | Possible Answers**

Mathematics	0 / 0
Psychology	0 / 0
Education	0 / 0
Other	0 / 0
► None of the above	0 / 0

Result for Question:

0 / 0

10. Please indicate how many years of relevant work-related experience you have. (Single Answer)**Type: Single Answer****Answer | Possible Answers**

Less than 1 year	0 / 0
1 to 2 years	0 / 0
3 to 6 years	0 / 0
7 to 10 years	0 / 0
► 10+ years	0 / 0
No experience	0 / 0

Result for Question:

0 / 0

11. Please indicate in which of the following communication methods you have experience. Select all that apply.**Type: Multiple Answers****Answer | Possible Answers**

► Composing email and other written communication	0 / 0
► Interacting with internal and external customers	0 / 0
Writing drafts of technical reports	0 / 0
► Communicating technical details when working in a team environment	0 / 0
None of the above	0 / 0

Result for Question:

0 / 0

12. Please indicate to which of the following you have applied your organizational skills. Select all that apply.**Type: Multiple Answers****Answer | Possible Answers**

► Tracking or reporting on the progress of a project or task	0 / 0
► Contributing to simultaneous, multiple projects	0 / 0
► Prioritizing multiple tasks	0 / 0
► Analyzing data	0 / 0
None of the above	0 / 0

Result for Question:

0 / 0

13. Please indicate your industry related experience. Select all that apply..**Type: Multiple Answers****Answer | Possible Answers**

Working in a scientific environment	0 / 0
Assisting research Scientists	0 / 0
Implementing research studies	0 / 0
Implementing educational measurement procedures	0 / 0
► None of the above	0 / 0

Result for Question:

0 / 0

Required	Asset	Result
Total for Skills and Questions:	6/16	0/00%

Candidate File**Page 4 of 13****Profile**

Information provided by the candidate on August 1, 2005.

Application MediumHow did we learn about this candidate? Online**Source Tracking**

Source Type	A McGraw-Hill company web site
Source	Career Section
Event	Not Specified

Check here if you would like to receive notifications by email on career opportunities matching this profile. Yes**Basic Profile**

Job	Administrative Support
	Human Resources
Location	United States New Jersey Hightstown
	New York New York
Organization	Corporate Finance ACCOUNTING OPERATIONS
	McGraw-Hill Education Grow Network Higher Education Group HIGHER EDUCATION GROUP
	M-H Education Executive ADMIN/TECHNOLOGY
	Standard & Poor's. Segment Operations Segment Operations SEGMENT CLIENT SERVICES

Job Level	Schedule	Education
Individual Contributor	Full-time	High School Diploma/GED
Employee Status	Shift	Advance Notice
Regular	Day Job	Not Specified
Job Type	Min. Ann. Salary	Travel
Experienced	53,000.00 USD	Yes, 10 % of the Time
Date of Availability		
2005/09/05		

Profiler Questionnaire**Disqualification Questions**

Questions	Result
No questions are associated to the general profile of this candidate.	

Skills

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Skills	Proficiency	Experience	Last Used	Interest
<u>No skills are associated to the general profile of this candidate.</u>				

Questions**Questions**

- 1.I confirm that my answers to questions in this on-line submission are complete and accurate and that The McGraw-Hill Companies may rely on my answers. Permission is granted to The McGraw-Hill Companies to verify all statements in this employment application. I understand that an offer of employment is contingent upon the completion of satisfactory reference and background checks, including from my present employer, but that my present employer will ordinarily not be contacted without my permission until after I accept an offer of employment with The McGraw-Hill Companies.

*Type: Single Answer***Answer | Possible Answers**

I agree

I disagree

- 2.Have you ever been convicted of a crime?

*Type: Single Answer***Answer | Possible Answers**

Yes

No

- 3.Your employment is contingent upon your ability to demonstrate to The McGraw-Hill Companies satisfaction that any restrictions that may be imposed by agreements with prior employers or otherwise have been waived, have expired, or otherwise do not interfere with your ability to work for The McGraw-Hill Companies.

*Are you at present bound by a non-competition or non-disclosure agreement or any other comparable agreement or understanding with any prior employer?**Type: Single Answer***Answer | Possible Answers**

Yes

No

- 4.Have you ever been employed by The McGraw-Hill Companies?

*Type: Single Answer***Answer | Possible Answers**

Yes

No

- 5.If you have been employed by The McGraw-Hill Companies, please provide the following information:

- locations and dates of employment
- department and/or business unit
- last job title
- last supervisor's name

*Type: Text Answer***Answer:**

- 6.Are you a sales employee?

*Type: Single Answer***Answer | Possible Answers**

Yes

No

- 7.Have you previously interviewed for employment at The McGraw-Hill Companies?

*Type: Single Answer***Answer | Possible Answers**

Yes

No

- 8.Can you, within three days of employment, submit verification of both your identity and your authorization to work in the U.S. pursuant to the U.S. Immigration Reform and Control Act of 1986?

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2005/08/30	Hired 10:56 AM	Start Date: 2005/09/12	
2005/08/30	Status changed to Hired 10:55 AM - Internal Hire in step Hire		Ann Marie Valerio Ann Marie Valerio
2005/08/30	Moved to step Hire 10:55 AM		Ann Marie Valerio Ann Marie Valerio Ann Marie Valerio
2005/08/30	Status changed to Hire 10:55 AM In Progress in step Hire		Ann Marie Valerio Ann Marie Valerio
2005/08/30	Status changed to New Hire Data Received In step New Hire Onboarding Self-Service		Ann Marie Valerio Ann Marie Valerio Ann Marie Valerio
2005/08/30	Status changed to Invite 10:55 AM Sent in step New Hire Onboarding Self-Service		Ann Marie Valerio
2005/08/30	Status changed to New Hire Data Received In step New Hire Onboarding Self-Service		Ann Marie Valerio
2005/08/30	Moved to step New Hire 10:53 AM Onboarding Self-Service		Ann Marie Valerio Ann Marie Valerio
2005/08/30	Status changed to Invite 10:53 AM Sent in step New Hire Onboarding Self-Service		Ann Marie Valerio Ann Marie Valerio
2005/08/30	Status changed to 10:53 AM Completed in step Update Requisition & Candidate Record		Ann Marie Valerio
2005/08/30	Moved to step Update 10:51 AM Requisition & Candidate Record		Ann Marie Valerio
2005/08/30	Status changed to 10:51 AM Update Applicant Record/Requisition in step Update Requisition & Candidate Record		Ann Marie Valerio
2005/08/30	Status changed to 10:51 AM Completed in step Background Check		Ann Marie Valerio
2005/08/30	Steps bypassed. Step reached: Background Check	correcting record	Ann Marie Valerio
2005/08/30	Status changed to 10:51 AM Requested in step Background Check		Ann Marie Valerio
2005/08/30	Moved to step Offer 10:51 AM		Ann Marie Valerio
2005/08/30	Status changed to Offer 10:51 AM to be made in step Offer		Ann Marie Valerio
2005/08/30	Revert	correcting record	Ann Marie Valerio
2005/08/30	Moved to step Offer 10:51 AM		Ann Marie Valerio
2005/08/30	Status changed to Offer 10:51 AM to be made in step Offer		Ann Marie Valerio
2005/08/30	Moved to step 10:51 AM Contingency		Ann Marie Valerio
2005/08/30	Status changed to 10:51 AM Testing Initiated in step Contingency		Ann Marie Valerio
2005/08/30	Status changed to Meets 10:50 AM criteria in step 3rd Interview		Ann Marie Valerio
2005/08/30	Status changed to 10:50 AM Assessment Completed in step 3rd Interview		Ann Marie Valerio
2005/08/30	Status changed to 10:50 AM Standby in step 3rd Interview		Ann Marie Valerio
2005/08/30	Status changed to 10:50 AM Scheduled in step 3rd Interview		Ann Marie Valerio
2005/08/30	Moved to step 3rd 10:50 AM Interview		Ann Marie Valerio
2005/08/30	Status changed to To be 10:50 AM Scheduled in step 3rd Interview		Ann Marie Valerio

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2005/08/30 10:50 AM	Status changed to Meets criteria in step 2nd Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Assessment Completed In step 2nd Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Standby in step 2nd Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Scheduled in step 2nd Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Moved to step 2nd Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to To be Scheduled in step 2nd Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Meets criteria in step 1st Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Assessment Completed In step 1st Interview	Ann Marie Valerio
2005/08/30 10:50 AM	Status changed to Standby in step 1st Interview	Ann Marie Valerio
2005/08/30 10:49 AM	Correspondence sent I&MS/Corporate - (R) Internal Candidate Selected - AA to VP/Office Manager - Global Licensing & Contracts Group-0500000265 - Thank you for expressing an interest in STANDARD & POOR'S	Ann Marie Valerio
2005/08/15 12:03 PM	Moved to step 1st Interview	First rounds scheduled on 8/16/05
2005/08/15 12:03 PM	Status changed to Scheduled in step 1st Interview	Ann Marie Valerio
2005/08/15 12:03 PM	Status changed to Meets criteria in step Screening	Ann Marie Valerio
2005/08/08 8:29 AM	Candidate shared	The information on this candidate has been shared with: evonne_inglesh@standardandpoors.com, annmarie_valerio@sandp.com
		Dear Evonne, Here is the resume of Tricia Haseln, who has expressed interest in the AA to VP/Office Manager position. Please let me know your thoughts. Thanks, Ann Marie will share resume with Evonne for feedback.
2005/08/08 8:27 AM	Moved to step Screening	Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to Candidate reviewed in step Screening	Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to Has all the "Required" Criteria in step Reviewed	Ann Marie Valerio
2005/08/08 8:27 AM	Moved to step Reviewed	Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to To be evaluated in step Reviewed	Ann Marie Valerio
2005/08/08 8:27 AM	Status changed to Has been reviewed in step New	Ann Marie Valerio
2005/08/02 9:54 AM	Answer to a question - Updated	Question: Please indicate how many years of relevant work-related experience you have. (Single Answer) ***Answer before change: 1 to 2 years***Update from requisition 05000001YB - Administrative Assistant Job-Specific Application Acknowledgement - EUROPE - AA to VP/Office Manager - Global Licensing & Contracts Group-0500000265 at STANDARD & POOR'S
2005/08/01 6:00 PM	Correspondence sent	System
2005/08/01 5:30 PM	Applied online	Candidate or agent McGraw-Hill Internal (Intranet) Application is complete

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Resume**Candidate Personal Information****Hosein, Patricia (411162)****Employee Number****710800088****Social Security Number****Not Specified****Date of Birth****Not Specified****Address****35 Dongan Street
Staten Island NY, New York
United States, 10310****Home Phone Number****718-556-1096****Cellular Number****917 386-8834****Region****US>NY>New York****Work Phone Number****Not Specified****Fax Number****Not Specified****Email Address****phosein@sl.rr.com.com****Page Number****Not Specified****Web Page Address****Not Specified****Is this candidate a "top" candidate? 1st round Interview status (ADP/MBA)****Not Specified****Not Specified****Current or Last Annual Base Salary****43,500****Attached Files**

Name	Date	Size	Comment
PATRICIA HOSEIN on site.doc	2005/02/27	32 KB	This file includes a resume from which basic candidate information has been extracted.

Education**Not Specified****Education Level****High School Diploma/GED****Institution****Susan E. Wagner H.S.****GPA****Not Specified****Achievements/Special Honors/Affiliations****Not Specified****Work Experience****Administrative Support**

Employer	Supervisor's Name	Supervisor's Phone Number
Standard & Poor's	Not Specified	Not Specified

Achievements**Review , Scan and upload contracts into online database system () - Create folders and maintain filing system . - Coordinate Contract Status Report . - Assist Office Manager with Administrative duties**

Professional Certifications	Professional Associations
Not Specified	Not Specified

From 2003/10 to Present Date**Financial Consultant**

Employer	Supervisor's Name	Supervisor's Phone Number
Verb (OPS)into Inquiry (FCI)system .	Not Specified	Not Specified

Achievements**Posted branch operational positions for**

Professional Certifications	Professional Associations

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Not Specified	Not Specified
Sales Assistant	
Employer via Operational Inquiry	Supervisor's Name Not Specified
Supervisor's Phone Number Not Specified	
Achievements Human Resources Verb OPS.	
Professional Certifications Not Specified	Professional Associations Not Specified

Additional Information

No information available

Pasted Cover Letter

Patricia R. Hosein
35 Dongan Street, Staten Island, New York , 10310 (917) 386-8834

Dear Human Resources:

I am sending you my resume in response to a recent job posting.

I am presently employed within Standard and Poors, Global Licensing and Contract Administration under Evonne Inglesh. I enjoy working with Evonne and her group, however I am currently seeking a position within Standard and Poors that will challenge my abilities. My salary requirement range is 53+ per year.

My years in the administrative field have provided me with invaluable skills and experience. In a fast paced-environment, I have learned to anticipate and to accommodate the needs of many people simultaneously. I enjoy being part of a team, and my inter-personal experience working with clients and management will serve well in interaction with employees on all levels. I am a motivated self-starter and can learn to overcome most challenges that are before me to get the job done.

I feel I have the knowledge and background to be a true asset to any team. I look forward to put my diverse background and cultivated skills to work.

My attached resume gives you a detailed outline of my work experience. I look forward to hearing from you in the near future to set up an interview.

Sincerely,

Patricia R. Hosein

Enc. resume

Pasted Resume

PATRICIA HOSEIN
35 Dongan Street
Staten Island, NY 10310
Home:(718)556-1096
Cell:(917)386-8834 Email: phosein@sl.rr.com

OBJECTIVE: To obtain a challenging position where I can utilize my Leadership qualities and Administrative skills, to advance my position with Standard & Poor's. I am currently seeking a position with a salary range in 53+ per year.

SUMMARY:

- Self motivated and reliable in problem solving, works well independently.
- Quick Learner with a can do attitude, willing to accept challenges and new opportunities.
- Excellent communication skills.
- Good Listener, detail oriented, responsible

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team player, works well with others on all levels.

- **Strong customer relations and Interpersonal skills.**
- **Ability to work with sensitive and confidential materials.**
- **Strengths in time management, organization and planning.**
- **Skilled in record keeping, reconciliation, research and analysis, data entry.**

PROFESSIONAL EXPERIENCE**Administrative Assistant/Contract Coordinator**

- **Assist Office Manager with Administrative duties (i.e. Setting up new employees, training, desk relocations, ordering equipment, Maintain Calendar, etc.)**
- **Review, Scan and upload contracts into online database system (CMST).**
- **Create folders and maintain filing system.**
- **Coordinate Contract Administration's Weekly Status Report.**
- **Handle Special Projects on as needed basis.**

Executive/Administrative Assistant

- **Monitored and screened phone calls, e-mails and paging.**
- **Assured that documents are faxed, copied, collated, and distributed as required.**
- **Organized and maintained files.**
- **Received incoming and prepared outgoing correspondence in support of executive and staff.**

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- Maintained and monitored executive's daily calendar.
- Coordinated frequent domestic and international business travel.
- Interacted with on-line/live airline and travel agents, concierges and frequent flier programs.
- Researched and arranged executive and departmental attendance for business conferences.
- Scheduled conference calls, coordinated meetings, luncheons and events with staff and major clients.
- Executed processing of Travel & Entertainment reports.
- Ordered and distributed stationary, forms, office supplies, equipment and furniture.
- Reconciled balances for business related expenses incurred against credit card statements.
- Assembled Packages of prepared handouts for Regional Seminars.
- Oversaw printing and distribution of branch operational guides and documentation weekly.
- Edited Branch Administration's Open Issue Report on excel spreadsheet.
- Documented updates to Operational Inquiry Verb (OPS) into Financial Consultant Inquiry (FCI) system.
- Posted branch operational positions for Human Resources via Operational Inquiry

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- Maintained client/Financial Consultant relationship
- Served as a liaison between the client and New York Operations
- Monitored and settled client accounts

Cashier/New Accounts

- Processed daily transactions, distribution of check payouts & Fed Fund Transfers
- Maintained daily treasury recap
- Deposited daily bank deposits for branch office
- Maintained client account information and files within the branch office
- Data Entry of all documentation for client accounts into Information system

SPECIAL SKILLS AND QUALIFICATIONS:

Proficient in Microsoft Word, Excel & knowledge of PowerPoint, Internet literate, ACT- 4,000 contact Rolodex Microsoft Outlook, Lotus Notes

EMPLOYMENT HISTORY:

2003-Present Contract Coordinator/AA
Standard & Poor's, New York, NY

2001-2003 Manpower Inc, New York, NY
Long term Temp AA positions

within S&P

2000 - 2001 Executive Assistant
LivePerson, Inc. New York, NY

1991 - 2000 Administrative Assistant
Salomon Smith Barney, NY

1989 -- 1991 Sales Assistant
1987 - 1989 Cashier/New Accounts
Coordinator